

Minute 2

I - Introduction

On the 05th day of January two thousand and twenty-three, at 12 hours the jury nominated by the CCMAR board of Directors on 12/12/2022, met by video conference, for the second meeting of the call Ref. CCMAR/BINGAM/28/2022. The meeting was held for the selection of a Research Fellowship (BI) for a holder of a Masters degree (Bolsa de Investigação não conducente à obtenção de grau académico para mestre), for the project, *HealthyBi4Namibe - Development of technological tools to improve and reduce health risks for bivalve consumption in Angola*, funded by the Aga Khan, Network for Development and the Portuguese Foundation for Science and Technology, I.P. The composition of the nominated jury was Doctor João Cardoso, researcher at CCMAR and coordinator of the project (President); Professor Deborah Power, Full Professor at Algarve University and group leader (member) and Doctor Rute Castelo Félix, researcher at UALG and CCMAR (member), and the meeting had the following agenda: admission and evaluation of the applications admitted for the fellowship CCMAR/BINGAM/28/2022.

II – Candidates

Four applications were received:

- 1 Inês Filipa Cabral Leal
- 2 Maria Mafalda Amaral Fonseca de Almeida
- 3 Muhammad Saad Bin Zahid
- 4 Syed Saad Jan

III - Exclusion of applications

The jury analysed the applications, considering the mandatory documents, and on this basis excluded 1 candidate (**Table 1**), for the following reasons:

1. a copy of the Bachelor degree Certificate (if awarded by a Portuguese Higher Education Institution) or a copy of the certificate of recognition of the Bachelor degree by a Portuguese Public Higher Education Institution or by DGES – Directorate General for Higher Education (if the degree was awarded by a foreign University) was not provided.

and

2. the completed declaration of honour available from the application platform, if the Bachelor degree certificate (if awarded by a Portuguese Higher Education Institution) or a copy of the certificate of recognition of the Bachelor degree (if awarded by a foreign University) was unavailable at the time of the application, was not provided.

Table 1. Candidates excluded of the evaluation and ranking phase.

Syed Saad Jan

The remaining **three applicants** were admitted for evaluation and ranking (Table 2).

Table 2. Candidates admitted and proposed for the evaluation and ranking phase.

Inês Filipa Cabral Leal
Maria Mafalda Amaral Fonseca de Almeida
Muhammad Saad Bin Zahid

IV - Evaluation of applications

The Jury evaluated the application documents of the eligible candidates (**Table 2**) and applied the classification criteria and weighting factors set out in the vacancy announcement as shown in **Table 3** below:

Table 3. Table with the evaluation of applications.

Candidate	Criterion 1	Criterion 2	Criterion 3	Criterion 4	Criterion 5	Final Classification
Inês Filipa Cabral Leal	6,30	2,67	3,67	2,10	0,20	14,9
Maria Mafalda Amaral Fonseca de Almeida	5,95	3,20	0,00	2,70	0,33	12,2
Muhammad Saad Bin Zahid	4,99	1,53	2,50	2,10	0,17	11,3

Evaluation criteria and respective weighting:

1. Master academic degree grade - 35%;
2. Proven experience in molecular biology techniques for nucleic acid analysis extraction and amplification (RT-qPCR) – 20%;
3. Proven experience in microbiology and biochemical methods for marine pathogenic bacteria - 25%;
4. Previous work experience in a scientific research laboratory - 15%;
5. Published scientific articles or scientific presentations in the field of knowledge - 5%;

Note: The final grades in table 3 represent the average of the individual evaluation performed by each member of the jury, presented on a scale from **0** to **20**, rounded to the nearest tenth.

Table 4 presents the final classification.

Table 4. Overall classification and ranking of the admitted applicants of call CCMAR/BINCGAM/28/2022, indicating the final score.

Candidate	Final Classification	Ranking
Inês Filipa Cabral Leal	14,9	1
Maria Mafalda Amaral Fonseca de Almeida	12,2	2
Muhammad Saad Bin Zahid	11,3	3

V - Conclusion

The fellowships will be awarded to the best ranked applicant. The candidate **Inês Filipa Cabral Leal** had the highest classification (**Table 4**) and based on the elements presented in the application, candidate **Inês Filipa Cabral Leal** meets the conditions for the purposes of eventual selection, so the Jury proposes the ratification of this decision to the CCMAR Board. The Jury will proceed to the right of prior hearing, setting a deadline of 10 working days and gives candidates the right of recourse of the announced decision, whether in relation to scientific or procedural matters. With no other item on the agenda, the meeting of which these minutes were drawn up was closed, with 2 pages, and annex, which after being read and approved were signed by the members of the jury.

Doctor João Cardoso

Professor Deborah Power

Doctor Rute Félix

Annex
Statement of no conflict of interests

Call no. CCMAR/BINGAM/28/2022

We, the undersigned, fully understand the confidential nature of the assessment process and agree not to disclose or discuss its materials, no where, with no one, knowing the consequences of a misconduct. We further declare that we have no direct or indirect financial, economic or personal interest that could compromise our impartiality and autonomy as members of this Jury. Thus, we declare under word of honor that we will not evaluate candidates with whom we have a conflict of interest, for what we will require our immediate replacement.

Date:05/01/2023

By the members of the Jury:

Doctor João Cardoso

Professor Deborah Power

Doctor Rute Félix