

## Minute 2

### I - Introduction

On the 27<sup>th</sup> day of October two thousand and twenty-three, at 14:00 hours, the jury nominated by the CCMAR board of Directors on 21/09/2023, met, for the second meeting of the call Ref. CCMAR/BM/21/2023. The meeting was for the hiring of a Master's fellowship (Bolsa de Mestrado), for applicants of any nationality, including stateless candidates, and holders of political refugee statute, in the scientific field of **biochemistry and biological sciences and biological sciences**, within the research project research project Zfscreen – ref. 2022.06526.PTDC – “*Screening for molecules capable of rescuing CDKL5 deficiency phenotypes using Zebrafish models.*” funded by the Fundação para a Ciência e a Tecnologia, I.P./MCTES through national funding (PIDDAC). The nominated jury present at the meeting, was composed by Professor Doctor Leonor Cancela, Full Professor at the Algarve University, group leader, coordinator of the project and researcher at CCMAR (President of the jury); Professor Doctor Natércia Conceição, Auxiliary Professor at the Algarve University and researcher at CCMAR (member); Professor Doctor Paulo Gavaia, Invited Auxiliary Professor at the Algarve University and researcher at CCMAR (member) and had the following agenda item: admission and evaluation of the applications admitted for the fellowship CCMAR/BM/21/2023.

### II – Candidates

One (1) application was received:

- 1 Larissa Kussaba Miguel

### III - Exclusion of applications

The jury analysed the applications, considering the mandatory documents, and decided to admit all applicants for evaluation and ranking. (Table 1).

**Table 1.** Candidates admitted and proposed for the evaluation and ranking phase.

1	Larissa Kussaba Miguel

### IV - Evaluation of applications

The Jury evaluated the application documents of the eligible candidates (**Table 1**) and applied the classification criteria and weighting factors set out in the vacancy announcement as shown in **Table 2** below:

**Table 2.** Table with the evaluation of applications.

Candidate	Criterion 1	Criterion 2	Final Classification
Larissa Kussaba Miguel	15	18	16,8

**Evaluation criteria and respective weighting:**

- a) Bachelor degree final grade (40%);
- b) Proven experience (at least one year) as described in the requirements criteria 60%);

Note: The final grades in table 2 represent the average of the individual evaluation performed by each member of the jury, presented on a scale from **0** to **20**, rounded to the nearest tenth.

**Table 3** presents the final classification.

**Table 3.** Overall classification and ranking of the admitted applicants of call CCMAR/BM/21/2023, indicating the final score.

Candidate	Final Classification (0-20)	Ranking
Larissa Kussaba Miguel	16,8	<b>1st</b>

## V - Conclusion

The fellowships will be awarded to the best ranked applicant. The candidate Larissa Kussaba Miguel had the highest classification (**Table 3**) and based on the elements presented in the application, candidate Larissa Kussaba Miguel meets the conditions for the purposes of eventual selection, so the Jury proposes the ratification of this decision to the CCMAR Board.

The Jury will proceed to the right of prior hearing, setting a deadline of 10 working days and gives candidates the right of recourse of the announced decision, whether in relation to scientific or procedural matters.

With no other item on the agenda, the meeting of which these minutes were drawn up was closed, with 2 pages, and annex, which after being read and approved were signed by the members of the jury.

Professor Leonor Cancela

(President)

Professor Natércia Conceição

(member)

Professor Paulo Gavaia

(member)

**Annex**  
**Statement of no conflict of interests**

**Call no. CCMAR/BM/21/2023**

We, the undersigned, fully understand the confidential nature of the assessment process and agree not to disclose or discuss its materials, nowhere, with no one, knowing the consequences of a misconduct. We further declare that we have no direct or indirect financial, economic or personal interest that could compromise our impartiality and autonomy as members of this Jury. Thus, we declare under word of honor that we will not evaluate candidates with whom we have a conflict of interest, for what we will require our immediate replacement.

Date: 27/10/2023

By the members of the Jury:

Professor Leonor Cancela  
(President)

Professor Natércia Conceição  
(member)

Professor Paulo Gavaia  
(member)