

## Minute 2

### I - Introduction

On the 28<sup>th</sup> day of October two thousand and twenty two, at 11 hours and 00 minutes, the jury nominated by the CCMAR board of Directors on 07/09/2022, met by video conference, for the meeting 2 of the call Ref. CCMAR/BM/30/2022. The meeting was held to analyze and agree on the final outcome of the evaluation of applicants for the position of a Master's Fellowship (Bolsa de Mestrado) within the project “Foto-libertação de poluentes e de microplásticos a superfície de plásticos” (reference EXPL/CTA-AMB/1613/2021) funded by the Fundação para a Ciência e a Tecnologia, (FCT) through national budget under the following conditions. The nominated jury was composed by Professor Doctor Deborah Power, Full Professor at Algarve University and group leader at CCMAR (president of the jury), Doctor João Cardoso, researcher at CCMAR (member) and Doctor Joana Cruz, researcher at CCMAR (member), and had the following agenda items: admission and evaluation of applications admitted to the fellowship CCMAR/BM/30/2022.

### II – Candidates

Four applications were received for the position:

1. Javier Jiménez Herrero
2. Alexandro Autiero
3. Jennifer de Sá
4. Pedro Rocha

### III - Exclusion of applications

The jury analysed the applications, considering the mandatory documents, and decided to exclude 2 candidates (Table 1), for the following reasons:

1. a copy of the Bachelor degree Certificate (if awarded by a Portuguese Higher Education Institution) or a copy of the certificate of recognition of the Bachelor degree by a Portuguese Public Higher Education Institution or by DGES – Directorate General for Higher Education (if the degree was awarded by a foreign University) was not provided.

or

2. the completed declaration of honour available from the application platform, if the Bachelor degree certificate (if awarded by a Portuguese Higher Education Institution) or a copy of the certificate of recognition of the Bachelor degree (if awarded by a foreign University) was unavailable at the time of the application, was not provided.

On this basis **two** candidates were excluded and two were admitted for evaluation and ranking (Table 2).

Table 1. Candidates excluded from the evaluation and ranking.

Pedro Rocha
Javier Jiménez Herrero

Table 2. Candidates admitted for evaluation and ranking.

Alexandro Autiero
Jennifer de Sá

#### IV - Evaluation of applications

The Jury evaluated the application of the eligible candidates (Table 2) and applied the classification criteria and weighting factors set out in the vacancy announcement and shown in table 3:

Table 3. Outcome of the application of the evaluation criteria.

Candidate	Criterion 1	Criterion 2	Criterion 3	Final Classification
Alexandro Autiero	4,5	0,23	0	4,7
Jennifer de Sá	6,45	0,70	0	7,2

Evaluation criteria and respective weighting:

1. Proven general lab skills (45%).
2. Proven experience in chromatography or chemical analysis (35%).
3. Published scientific articles in international peer reviewed journals in the areas of Environmental Sciences, Chemistry, Biochemistry (20%).

Note: The final grades in table 3 represent the average of the individual evaluation performed by each member of the jury, presented on a scale of **0 to 20**, and rounded-up to the nearest tenth.

Table 4 presents the overall ranking based on the final classification.

Table 4- Overall classification (final score) and ranking of the admitted applicants to call CCMAR/BM/30/2022).

Candidate	Final Classification	Ranking
Jennifer de Sá	7,2	1 <sup>st</sup>
Alexandro Autiero	4,7	2 <sup>nd</sup>

#### V - Conclusion

The fellowships will be awarded to the best ranked applicant. Candidate **Jennifer de Sá** has the highest classification (Table 4). Considering the elements presented, candidate **Jennifer de Sá** meets the conditions for the purposes of eventual selection, so the Jury proposes the ratification of this decision to the CCMAR Board. The Jury will proceed to the right of prior hearing of the candidates, setting a deadline of 10 working days to claim what they consider to be convenient, whether in relation to scientific or procedural matters. With no other item on the agenda, the meeting of which these minutes were drawn up was closed, with 2 pages, and annex, which after being read and approved were signed by the members of the jury.

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**Annex**

**Statement of no conflict of interests**

**Call no. CCMAR/BM/30/2022**

We, the undersigned, fully understand the confidential nature of the assessment process and agree not to disclose or discuss its materials, no where, with no one, knowing the consequences of a misconduct.

We further declare that we have no direct or indirect financial, economic or personal interest that could compromise our impartiality and autonomy as members of this Jury.

Thus, we declare under word of honor that we will not evaluate candidates with whom we have a conflict of interest, for what we will require our immediate replacement.

Date: 28/10/2022

By the members of the Jury:

Professor Deborah Power

Dr. João Cardoso

Dr. Joana Cruz